

MINUTES OF THE
EAST COVENTRY TOWNSHIP BOARD OF SUPERVISORS
WORKSHOP MEETING HELD ON AUGUST 20, 2007
(Approved September 10, 2007)

The Board of Supervisors held a Workshop Meeting on Monday, August 20, 2007. Present for the meeting were supervisors W. Atlee Rinehart, John Doering, Jr., Robert F. Preston, Timothy Roland and Rosemarie C. Miller. Also in attendance were John A. Koury, Jr., Township Solicitor and Peter Marshall, Interim Manager.

An executive session was held at 7:00 p.m. to discuss potential litigation concerning Bentley-Painter Tract.

Mr. Rinehart called the workshop meeting to order at 7:40 p.m.

Sewer Update

There was a brief review of the minutes for the August 8, 2007 sewer update meeting. It was requested that a project schedule and projected dates be provided to the Board of supervisors. It was also noted by Mr. Preston the August 8, 2007 minutes are the first minutes received by the Board of Supervisors for this \$7,000,000.00 sewer project and the first meeting was held in May.

Bruce Stephens of 148 Brownstone Drive asked when he would be required to hook up and Mr. Preston stated that once substantial completion has been established residents will receive written notification from the Board of Supervisors stating the beginning date and the completion date for all connections to be completed.

1. MINUTES

Minutes of the July 2, 2007 Monthly Meeting

The July 2, 2007 monthly meeting minutes as amended by Mr. Preston remain as approved.

Minutes of the July 9, 2007 Zoning Taskforce Meeting

Mr. Doering moved to approve the minutes of the July 9, 2007 to include revisions made by Mr. Preston. Mr. Roland seconded the motion. The motion carried with a 5-0-0 vote.

Minutes of the July 30, 2007 Zoning Taskforce Meeting

Mr. Preston moved to approve the minutes of the July 30, 2007 as amended as amended by Mr. Preston. Mr. Roland seconded the motion. The motion carried with a 5-0-0 vote. Amendment is to change executive session subject from 'personnel' to 'litigation'.

2. PUBLIC COMMENT

Mrs. Preston noted the Deacon's house at Brownbacks Church has been demolished and inquired if a demolition permit was obtained. Mr. Rinehart, Chairman stated he would check with Code Inspections Inc. to determine if a demolition permit was issued by East Coventry Township.

Elaine Preston of 2013 East Cedarville Road noted concerns of the bad condition of the roads affected by the sewer project. Mrs. Preston's personal friend, who was an inspector in other townships, stated if he allowed temporary road restoration to be as in East Coventry Township he would be fired. The Township Engineer and Inspector are to be notified.

Walter Woessner of 164 Schoolhouse Road asked what residents are to do with their existing septic tanks and Mr. Doering noted it that information may be found in the ordinance. Mr. Preston noted the closure of the septic system and associated tanks is described in the material distributed with the sewer connection applications and permits and to anyone requesting same.

Gail Brown of 500 Sanatoga Road noted the absence of a public notice for the last Painter Zoning Hearing and questioned why the continuation was not publicly advertised?

3. OTHER BUSINESS

Phase 2 Sewer Project

Mr. Preston moved to approve Payment No. 4 for the amount of \$367,311.60 to N. Abbonizio Contractors, Inc. Mr. Roland seconded the motion. The motion carried with a 5-0-0 vote. The requisition is to be added to the requisition log.

Employee Handbook

The employee handbook will be discussed later in the meeting.

Painter Tract

The Painter Tract was already discussed in executive session. The attorney for the Painter Tract and Bentley Communities Inc. requested this subject be removed from the August 20, 2007 agenda.

Phase II Sewer Extension

There was a review of the Township Engineer letter dated August 15, 2007 regarding potential modifications to township street restoration. Mr. Preston inquired why the proposed modifications do not meet minimum township specifications.

Mr. Preston moved to request an estimate for the street restoration in accordance with township specifications. Mr. Preston requested the Township Engineer's explanation as to why the Engineer's recommendation and township specifications prepared by the Engineer are different. Mr. Doering seconded the motion. The motion carried with a 5-0-0 vote.

4. DISCUSSION ITEMS

Hot off the Press

Bill Conver of Conver and Smith Engineering, Inc. was present.

There was a discussion regarding sewer to Hot off the Press site at 163 Fricks Locks Road. The property owner would like to build a 6,000 square foot warehouse and inquired about sewage. Mr. Preston recommended the on-site continue to be used with Chester County Health Department approval and when sewer comes along hook in to the public sewer if any part of the building is within 150'.

Mr. Conner asked if land development could be waived for the construction of the 6,000 square foot warehouse and it was noted the applicant would have to request a waiver and submit to the Planning Commission.

Ellis Woods Park

There was a brief discussion regarding KMS Design Group correspondence dated July 27, 2007 regarding additional proposed services for Ellis Woods Park.

Mr. Doering moved to accept KMS Design Group proposal dated July 27, 2007 for providing construction observation and project completion services for an amount not to exceed \$15,000. Mr. Preston seconded the motion. The motion carried with a 5-0-0 vote.

Trails

There was a brief discussion regarding the North Coventry Ordinance No. 10 addressing trails and paths. It was noted that North Coventry would like to connect trails with East Coventry Township. It was recommended the Parks and Recreation Committee meet with the Planning Commission to provide a joint recommendation regarding the trails to the Board of Supervisors.

5. PAYMENT OF BILLS

Mr. Preston moved to pay bills for the General Fund less the bill for NCD Associates for the amount of \$268.19. Mr. Doering seconded the motion. The motion carried with a 5-0-0 vote.

Mr. Rinehart moved to pay the NCD Associates bill for the amount of \$268.19 from the General Fund. Mr. Roland seconded the motion. Mr. Preston voted no. The motion carried with a 4-1-0 vote.

Mr. Preston moved to pay bills out of the Sewer Construction Loan for the amount of \$21,379.33 as listed below:

Requisition No. CL-26	ARRO Consulting, Inc.	\$19,403.83
Requisition No. CL-27	Shelterfield Associates	\$1,200.00
Requisition No. CL-28	O'Donnell Weiss & Mattei	\$775.50

Mr. Roland seconded the motion. The motion carried with a 5-0-0 vote.

Mr. Preston moved to pay bills out of the Sewer Operating Fund for the amount of \$56,808.13 as listed below:

Requisition No. SRA-24	PECO	\$1,278.85
Requisition No. SRA-25	Pottstown Auto Parts	\$708.78
Requisition No. SRA-26	Verizon	\$204.89
Requisition No. SRA-27	NCMA	\$54,266.75
Requisition No. SRA-28	Associated Truck Parts	\$253.04
Requisition No. SRA-29	PA American Water	\$25.28

Mr. Doering seconded the motion. The motion carried with a 5-0-0 vote.

Mr. Roland moved to hold payment of bills from the Traffic Impact Fund until further explanation of services is provided for McMahon Associates, Inc. invoice. Mr. Preston seconded the motion. The motion carried with a 5-0-0 vote.

Mr. Preston moved to pay bills for the Capital Reserve Fund in the amount of \$29,961.29. Mr. Doering seconded the motion. The motion carried with a 5-0-0 vote.

Mr. Preston moved to pay bills for the Highway Aid Fund in the amount of \$7,170.07. Mr. Rinehart seconded the motion. The motion carried with a 5-0-0 vote.

Mr. Doering moved to pay bills for the Water Users Fund in the amount of \$156.53. Mrs. Miller seconded the motion. The motion carried with a 5-0-0 vote.

6. ADDITIONAL ITEMS BROUGHT BEFORE THE BOARD

Sewer Laterals

There was a brief discussion regarding the revised specifications for the sewer laterals. Mr. Doering moved to approve the revised sewer lateral specification Detail 17AA dated August 2007 with the deletion of the crossed out information as found on the detail and distribute as part of the sewer specifications. Mr. Preston seconded the motion. The motion carried with a 5-0-0 vote.

NPDES MS-4 Program

Mr. Doering moved to sign the NPDES MS-4 Stormwater Permit extension. Mr. Rinehart seconded the motion. The motion carried with a 5-0-0 vote.

Settlement Agreement with the Previous Manager

Mr. Rinehart moved to accept the settlement agreement prepared by alternate counsel with the matters remaining confidential. Mr. Doering seconded the motion. Mr. Rinehart voted yes. Mrs. Miller voted no. Mr. Preston voted no. Mr. Roland voted yes. Mr. Doering voted yes. The motion carried with a 3-2-0 vote.

Mr. Roland moved to affix the appropriate signatures to the settlement agreement. Mr. Doering seconded the motion. Mr. Rinehart voted yes. Mrs. Miller voted no. Mr. Preston voted no. Mr. Roland voted yes. Mr. Doering voted yes. The motion carried with a 3-2-0 vote.

Historical Commission

Mr. Rinehart noted that Ms. Brower has resigned from the Historical Commission due to time constraints.

Mr. Rinehart moved to accept Ms. Brower's resignation from the Historical Commission and a resolution is to be prepared to acknowledge Ms. Brower's service. Mr. Preston seconded the motion. The motion carried with a 5-0-0 vote.

Employee Handbook

There was a review of the revised Employee Handbook. The Interim Manager is to make changes as requested and resubmit for further review.

7. ADJOURNMENT

The workshop meeting adjourned at 12:00 a.m.

Respectfully submitted,

John Doering, Jr.
Township Secretary